



Minutes of Executive Group Meeting – 8th November 2023

Date and Time:	Wednesday, 8 th November, 2023 – 6.33pm
Location:	Zoom
ADMINISTRATION ITEMS	
Attendees:	Simon Kent, Lyn Mayes, Megan Signal, Tyler Creighton, Barbara Grieve (left meeting 7.30), Anne Haw, Graeme Downing (minute taker)
Apologies:	
Acceptance of Previous Minutes and Matters Arising:	Minutes of EG meeting held 27 th September be approved SK/LM Approved Commission membership to be reviewed by chairs; PJ to be asked for a plan for equipment transport and storage; Notice of AGM and EG nominations to be sent out by 1 September - done; GD to discuss IWF masters situation with Masters Com chair - done; SK to speak with Barbara Grieve re process of TO communication for events - done; EG recommended looking at other options (South Island or Auckland) as these have not hosted for some time and that a discussion needs to be had regarding Masters Nationals: Suggested that 2025 venue should also be looked at. SK to liaise with PJ.
Decisions Made Since Last Meeting:	That the Executive Group is happy to recognise Paule Poulin's Masters World Cup result for selection for NZL representation. LM/SS Approved
PERFORMANCE ITEMS	
Item 1:	Financial Report AH/LM accepted Multiple events being dealt with, plus Nationals have made this a busy period. National Championships will incur a small loss. Funding has been received for Oceanias and venue deposit paid.
Item 2:	Development and Support Directorate Report GD/TC Accepted Membership numbers consistent. Discussion needs to be had regarding future timing and method used for AGM going forward (EG Forum); SNZ communications appear to be signalling an increased focus on Women in Sport and younger athletes, and a possible dilution of funding to partners; Meeting schedule for 2024 to be worked around the finalised Forum date and circulated; concerns around process for database upgrade (TOR, priorities, budget) – on-line meeting held with provider was positive.
Item 3:	Athletes Commission Report Nil report. MS willing to take a lead in this area.
Item 4:	HP Commission Report SK/LM Accepted Upcoming tours; Jnr Worlds – 4 athletes and a coach competing and training in North America. Pacific Games team – 10 athletes, 3 coaches to the Solomons for Olympic Qualifying event. Dohar event for 3 athletes and a coach. Championship event being hosted in NZ in January as last qualifier for Oceanias.
Item 5:	Sports Commission Report

	Nil report
OPERATIONAL ITEMS	
Item 6:	Event Committee Minutes SK/TC Approved That the meeting minutes from the Event Committee and Leverage and Legacy Committee for July and August have been received and read.
Item 7:	Sanctioning of 2024 Waikato Secondary School Weightlifting Championships SK/LM Approved GP seeking approval to run a sanctioned Waikato Secondary Schools event in 2024.
Item 8:	WNZ Uniform Supplier NK RFP was “mothballed” due to significant events towards year end. SS is willing to remain involved in the RFP process. This will be discussed at EF Forum in January and rolled out soon after.
Item 9:	Team Manager Report – Samoa NK EG congratulated NK on her report. MS provided a perspective from team management.
STRATEGIC ITEMS	
GENERAL BUSINESS	
Item 10:	Masters Nationals LM Agreement among the EG that a stand-alone Masters Nationals makes sense logistically. Masters Commission to be requested to provide a proposal outlining proposed timing, venue, and program.
Item 11:	Nationals Medal Error SK advised situation and action taken as a result.
Date & Time for next meeting:	Meeting ended 8.15 Next meeting (EG Forum) January 27-28